

**LOUISIANA LOCAL GOVERNMENT ENVIRONMENTAL FACILITIES
AND COMMUNITY DEVELOPMENT AUTHORITY**

Governmental Project Checklist

Project Name: _____

NTE: _____

Preliminary Approval/Bond Resolution (Development Committee/Executive Committee):

- _____ 1) Cover letter explaining the project.
- _____ 2) Completed LCDA Application (Fact Sheet)
- _____ 3) State Bond Commission Financial Disclosure Form
- _____ 4) Copy of the proposed preliminary resolution
- _____ 5) Certified copy of resolution by Governmental entity authorizing the project and bonds.

Final Approval/Bond Resolution (Executive Committee):

- _____ 6) All materials included in Items 1 through 5 above, updated as appropriate.
- _____ 7) Evidence of State Bond Commission approval
- _____ 8) Completed and Signed Questions to Professionals
(Bond Counsel, Lead Underwriter or Financial Advisor and Authority Counsel)
- _____ 9) Copy of the proposed final parameters bond resolution, together with all exhibits,
including substantially completed drafts of financing documents and the substantially
completed Preliminary Official Statement