

**LOUISIANA LOCAL GOVERNMENT ENVIRONMENTAL FACILITIES  
AND COMMUNITY DEVELOPMENT AUTHORITY**

**Governmental Project Checklist**

**Project Name:** \_\_\_\_\_

**NTE:** \_\_\_\_\_

**Preliminary Approval/Bond Resolution (Development Committee/Executive Committee):**

- \_\_\_\_\_ 1) Cover letter explaining the project.
- \_\_\_\_\_ 2) Completed LCDA Application (Fact Sheet)
- \_\_\_\_\_ 3) State Bond Commission Financial Disclosure Form
- \_\_\_\_\_ 4) Copy of the proposed preliminary resolution
- \_\_\_\_\_ 5) Certified copy of resolution by Governmental entity authorizing the project and bonds.

**Final Approval/Bond Resolution (Executive Committee):**

- \_\_\_\_\_ 6) All materials included in Items 1 through 5 above, updated as appropriate.
- \_\_\_\_\_ 7) Evidence of State Bond Commission approval
- \_\_\_\_\_ 8) Completed and Signed Questions to Professionals  
*(Bond Counsel, Lead Underwriter or Financial Advisor and Authority Counsel)*
- \_\_\_\_\_ 9) Copy of the proposed final parameters bond resolution, together with all exhibits,  
including substantially completed drafts of financing documents and the substantially  
completed Preliminary Official Statement

